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## RESIDENCE PERMIT APPLICATION FOR SELF-EMPLOYMENT

This application form is for you if you intend to come to Finland to be a self-employed person. As a rule, a self-employed person must register his/her business with the Trade Register at the National Board of Patents and Registration before a residence permit can be issued.

The following are considered self-employed persons for the purposes of this application:

- a self-employed private entrepreneur incorporated as a *toiminimi*
- a partner in a partnership (*avoin yhtiö*)
- the general partner in a limited partnership (*kommandiittiyhtiö*) (not a sleeping partner)
- a member of a cooperative (*osuuskunta*) who has unlimited liability for refinancing (the unlimited liability for refinancing must be entered in the Trade Register)

For the purposes of this application, a person is not considered self-employed if he or she is employed in the service of a limited company of which he or she is the owner, not even when in possession of the entire share capital. If you own shares of a public limited company (*osakeyhtiö, oy*) and you work in this company, you will need a residence permit for an employed person (form OLE\_TY1).

Carefully fill in and sign the application. Incomplete information will delay the processing of the application and may lead to its rejection.

An application may be submitted to a Finnish diplomatic mission abroad or at a service point of the Finnish Immigration Service in Finland. A processing fee will be collected when the application is submitted, according to the Decree on charges. Read the instructions for filling in the form at [www.migri.fi](http://www.migri.fi) → English → Application forms. Clarifications that you need to append to your application are listed in Section F of this form.

I am applying for my first residence permit

an extended permit

### Population registration and the personal identity code

If you wish, you may request a Finnish personal identity code to be issued with your residence permit. In that case, the personal information in your passport, as well as your address, mother tongue and occupation, will be recorded in the Population Information System, which is Finland's national population register. If no residence permit is granted, no information will be recorded in the Population Information System, and you will not be issued with a personal identity code.

The 11-character personal identity code is based on your sex and date of birth (e.g. 300171-931H). You will need it when contacting the Finnish authorities. It will also make things easier for you when, for example, you contact a bank or your employer.

I request that my personal information be recorded in the Population Information System

## SECTION A

### 1 Information on applicant

#### 1.1 Personal data

Family name			
First names			
Former names (please give all combinations of first names and family names that you have used previously)			
Gender	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Date of birth (dd.mm.yyyy)		Latter part of Finnish personal identity code (if applicable)	
Do you have, or have you previously had, a Finnish personal identity code?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

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Country of birth		Place of birth	
Current citizenship(s)			
Former citizenship(s)			
Is either one of your parents a current or former Finnish citizen?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Marital status</b> <input type="checkbox"/> Married <input type="checkbox"/> Single <input type="checkbox"/> Divorced <input type="checkbox"/> Widow(er) <input type="checkbox"/> Cohabitation <input type="checkbox"/> Registered relationship between two people of the same gender			
Occupation and/or training			
Mother tongue	Transaction language in matters related to this application		
	<input type="checkbox"/> Finnish <input type="checkbox"/> Swedish <input type="checkbox"/> English		
<b>1.2 Information on passport</b>			
<input type="checkbox"/> Passport no.			
<input type="checkbox"/> Official or diplomatic passport no.			
<input type="checkbox"/> Refugee's travel document no.			
<input type="checkbox"/> Alien's passport no.			
<input type="checkbox"/> Other, specify type and number			
Country of issue	Authority of issue	Date of issue	Date of expiry
<input type="checkbox"/> No valid passport (Why not? Please give details in section 5)			
<b>1.3 Contact information for processing and deciding on the application</b>			
If your contact information changes, immediately notify the authority that received your application.			
<b>Contact information in your country of nationality or residence</b>			
Street address			
Post code	City/town	Country	
Telephone number	E-mail		
<b>Contact information in Finland</b>			
Street address			
Post code	City/town		
Telephone number	E-mail		
<b>Place of transaction and notification abroad.</b> Please state the Finnish mission abroad with which you are in contact regarding matters related to this application.			

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<b>1.4 Contact person or authorised representative</b> (refers to a person to whom information may be given on the progress of the application process or who can be contacted in order to obtain further information)			
<b>Family name</b>		<b>First names</b>	
<b>Address</b> (street address, post code, city/town, country)			
<b>Telephone number</b>		<b>E-mail</b>	
<b>1.5 Beginning and duration of residence in Finland, and possible earlier residence</b> Please fill this in if you are applying for your first residence permit.			
<b>When do you intend to move to Finland</b> (dd.mm.yyyy)?			
If you are already in Finland and are applying for your first residence permit, you must fill in a response to refusal of entry (form MP_1) and append it to your application.			
<b>How long do you intend to stay in Finland</b> (dd.mm.yyyy or duration)?			
<b>Have you previously resided in Finland with a residence permit?</b>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>2 Information on family members</b>			
<b>2.1 Spouse</b>			<input type="checkbox"/> No spouse
<b>Family name</b>		<b>First names</b>	
<b>Former names</b>			
<b>Date of birth</b> (dd.mm.yyyy)		<b>Latter part of Finnish personal identity code</b> (if applicable)	
<b>Country and place of birth</b>			
<b>Current citizenship(s)</b>			
<b>My spouse</b> <input type="checkbox"/> Is in Finland <input type="checkbox"/> Is applying for / intends to apply for a Finnish residence permit <input type="checkbox"/> Will not move to Finland			
<b>2.2 Underaged children</b>			<input type="checkbox"/> No children
Please declare all your underaged children regardless of whether you are applying for a Finnish residence permit for them or not. There is a separate application form for children's residence permits. See <a href="http://www.migri.fi">www.migri.fi</a> → English → Application forms → Family ties.			
<b>First name</b>	<b>Family name</b>	<b>Date of birth</b>	
		. .	<input type="checkbox"/> Simultaneous application
		. .	<input type="checkbox"/> Simultaneous application
		. .	<input type="checkbox"/> Simultaneous application
		. .	<input type="checkbox"/> Simultaneous application
		. .	<input type="checkbox"/> Simultaneous application

If you have more than five children, enclose the information on the remaining children in a separate appendix.

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## SECTION B

### 3 Registration and business idea of the company

#### 3.1 Registration with the Trade Register of the National Board of Patents and Registration

Choose A or B and submit the information requested

A  The company is entered in the Trade Register  
and an extract from the Trade Register is appended to the application

B  The company has not been entered in the Trade Register  
Why not:

#### 3.2 Business idea of the company

**What is the business idea of the company?** Describe for instance who the customers are, what services/products the company sells, how it is marketed and how you see the competition situation. You may continue this description in a separate appendix.

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## 4 Business and profitability

### 4.1 Business

Choose the applicable option (A, B, C or D) and submit the information requested.

- A**  The company has been engaging in business for at least one year. Enclosed are the latest financial statements (income statement and balance sheet) and the latest updated accounts.
- B**  The company has been engaging in business for \_\_\_\_\_ months (less than one year). Enclosed are the latest updated accounts (income statement and balance sheet).
- C**  The company has not yet engaged in business, but agreements have been signed with customers and/or partners. Enclosed are copies of the signed agreements and a calculation of profitability (estimate of the company's revenues and costs for the next two years).
- D**  The company has not yet engaged in business, and no agreements have yet been signed with customers and/or partners. Enclosed is a calculation of profitability (estimate of the company's revenues and costs for the next two years).

### 4.2 Business premises

- A**  I have a home office.
- B**  The company has business premises. Enclosed is a copy of the lease (or a document of the ownership of the premises).

### 4.3 Persons employed by the company

- A**  I work alone or with partners, there are no hired employees.
- B**  I have \_\_\_\_\_ hired employees in my company.  
I have \_\_\_\_\_ full-time employees.  
I have \_\_\_\_\_ part-time employees.

### 4.4 Professional qualification in the relevant field

- A**  I have a degree or qualification and/or previous experience in the sphere of operations of the company. Enclosed are my degree/qualification certificates and/or employment certificates.
- B**  I have no previous experience or training in the sphere of operations of the company.

### 4.5 Assets and other income

- A**  I have assets and/or other income. Enclosed is a document concerning assets and other income, e.g. a bank statement.
- B**  I have no assets and no income apart from that from the company.

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## SECTION C

### 5 Additional information for the application

Please state whether there is any other purpose for your residence in Finland than that stated above which you wish to declare. You may also state any other facts or additional information that are relevant for your application or for your coming to Finland. You may enclose a separate appendix if necessary.

### 6 Applicant's criminal history and refusal of entry

Have you ever been convicted of an offence and sentenced to punishment?

No  Yes

Which offence?

In what country and when?

What was the punishment?

Are you a suspect in a criminal investigation?

No  Yes

Which alleged offence?

In what country and when?

Do you consent to the Finnish migration authorities obtaining a criminal record extract or similar report from foreign authorities?

Yes  No

Why?

Have you been subject to a refusal of entry into the Schengen territory?

No  Yes

Which country?

Is the refusal of entry still in force?

No. When was it in force?

Yes. Until when is it in force?

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## SECTION D

### 7 Processing fee

According to Section 10 a of the Aliens Act (301/2004), in order for the processing of the application to continue after the residence permit application has been filed, the fee charged for the processing must be paid. The application expires if the fee is not paid within a reasonable time.

Please pay the processing fee when you submit the application. If you do not pay the processing fee, your application will not be processed and the application will expire within a month after you submitted the application. After this, if you still want to apply for a residence permit in Finland, you have to file a new application.

## SECTION E

### 8 Date and signature

I am applying for a Finnish residence permit and hereby affirm with my signature that the information I submit in this application and its appendices is correct and accurate. I am aware that providing false personal information and false written documentation to the authorities is an act punishable under the Penal Code in Finland and that providing false information may lead to a refusal of a residence permit or the cancelling of an existing permit, repatriation and imposition of a refusal of entry into the Schengen territory.

Place and date

Signature

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Name in block letters

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## SECTION F

You need to attach the following documents to this residence permit application. You must present the original documents when you submit the application. If they are not in Finnish, Swedish or English, they must be accompanied by a translation into one of these languages by an authorised translator.

Tick the boxes for the documents you are attaching to your application:

- Valid passport** (must be presented when you submit the residence permit application)
- Passport photo complying with the photo guidelines issued by the police** ([www.poliisi.fi](http://www.poliisi.fi))
- Copy of the passport page containing personal data**
- Document showing that you are legally staying in the country where you submit the application**
- Form MP\_1** (if you are already in Finland and are applying for your first residence permit)
  
- Trade register extract or explanation why the company has not been entered in the Trade Register** (point 3.1)
- Description of the business idea of the company** (point 3.2)
- Document concerning business premises** (point 4.2)
- Report on the number of employees** (point 4.3)
- Certificates on professional qualifications** (point 4.4)
- Document concerning assets and other income** (point 4.5)

If the company is already in business (point 4.1):

- The latest financial statements, if the company has been in business so long that it has financial statements**
- The latest updated accounts**

If the company is not yet in business (point 4.1):

- Calculation of profitability** (estimate of the company's revenue and costs for the next two years)
- Copies of agreements signed with customers and partners, if such exist**

**Other documents** (tick the box and name the document):

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**Note.** The authority processing the application may ask you to provide other documents than those specified above.

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